

IQAC MEETING Thursday, December 15, 2016

A meeting of the IQAC St. Joseph's college, Darjeeling was held in the office of the IQAC of the college on 15th December 2016.

Members:

1. Dr Kiran Pradhan: Coordinator
2. Dr. Diwakar Thapa
3. Dr. Panchali Sengupta
4. Dr. Radha Sharma
5. Dr. K. J. Joseph
6. Dr. Dorjay Lama
7. Mr. Abhijit Lahiri
8. Dr. Rupesh Triwari
9. Mr. Sourojit Roy
10. Mr. Binay Xavier Kandulna

Kiran Pradhan
Panchali Sengupta
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Dr. K. J. Joseph
Dr. Dorjay Lama
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Rupesh Triwari
Sourojit Roy
Binay Xavier Kandulna

Agenda

1. Proposal for New Conference Hall
2. Review of Teaching Learning and Evaluation System 2016
3. Academic, Administrative, Green and Gender Audits
4. AOB

The coordinator requested the Chair to conduct the meeting and handed over the agenda

1. **Proposal for New Conference Hall:** The IQAC felt the necessity of additional conference Hall for the Science Block. Therefore, keeping in view the upcoming New Building for Science Block, it resolved to request the college administration to consider making of a new conference hall in the said building.
2. **Review of Teaching Learning and Evaluation:** Having feedbacks from the various departments, it was understood that most of the departments had introduced innovative teaching learning and evaluation methods including the use of the ICT. Further, the IQAC resolved to take necessary steps to make these mechanisms more robust, functional and relevant in the upcoming academic sessions. It further stressed on the Special lecture and workshops and seminars both for students and teachers.
3. **Academic, Administrative, Green and Gender Audits:** The IQAC resolved that the College administration takes necessary steps to conduct Academic, Administrative, Gender and Green Audits for the institution from recognized organization/institution so that the gaps could be located and necessary measures could be taken for quality enhancement.
4. **AOB:** Seminar on Higher education was conducted during 25 to 27 June 2016 sponsored by the NAAC. The House appreciated the efforts taken by the members of the faculty to make it a success.

The meeting ended with a note of thanks from the chair.

Kiran Pradhan
I. Q. A. C.
Co-ordinator
St. Joseph's College
North Point-734104

IQAC MEETING Thursday, June 16, 2016

A meeting of the IQAC St Joseph's college, Darjeeling was held in the office of the IQAC of the college on Thursday 16 June 2016.

Members:

1. Dr Kiran Pradhan: Coordinator
2. Dr. Diwakar Thapa
3. Dr. Panchali Sengupta
4. Dr. Radha Sharma
5. Fr. Dr. Donatus Kujur, SJ
6. Dr K J Joseph
7. Dr. Dorjay Lama
8. Mr. Abhijit Lahiri
9. Dr. Rupesh Tiwari
10. Mr. Sourajit Roy
11. Mr. Binay Xavier Kandulna

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In the Chair: Principal

Agenda

1. Review of Previous Proposals
2. Promotion of Research
3. Books for the Departments
4. Teaching Learning and Evaluation System 2016
5. Workshop on Human Values
6. AGH

The coordinator requested the Chair to conduct the meeting and handed over the agenda

1. **Review of Previous Proposals:** The coordinator of the IQAC read out the minutes of the previous meeting. The coordinator further informed the house that the system of Special Lecture Series was formalized under its Flagship Programme by the Department of Political Science. Further, it was found that a three days workshop on Human Values was conducted coordinated by Dr. Padam Nepal of the Department of Political Science with Rev. Ven. Lungten Gyatsho from Bhutan being the Resource Person of the Workshop.
2. **Promotion of Research:** The IQAC felt that the quality of teaching learning depended significantly on the research by the faculty members. Hence, it resolved that for the promotion of research in the college, it would apprise the Principal to procure a work station for the college with necessary accessories, power back-up and software.
3. **Procurement of Books:** The members expressed that with the frequent changes in the syllabus and in view of the likelihood of the affiliating university intending to introduce CBCS system with revised curriculum, there was a need to equip departments with updated reading materials and books. Thus it was resolved that the IQAC shall request the college authorities to allocate sufficient fund for the procurement of books under the RUSA support.
4. **Teaching Learning and Evaluation:** The IQAC felt the necessity of promoting student participation in both teaching-learning processes. Hence it resolved to request departments to strengthen the participative processes of teaching learning and evaluation by way of introducing student seminars, group discussions, debates, student power point presentations, etc.

5. **Workshop on Human Values:** The coordinator thanked the members for their support in conducting a workshop on Universal Human Values and Personal Transformation. The House also thanked the College, the IQAC, and the Resource Person of the Workshop on Human values held during May 12-14, 2016, **Rev. Ven Lungten Gyatsho**, Director, Institute of Language and Culture Studies, Trongsa, Royal University of Bhutan for his contribution.
6. **AOB:** Preparation for the NAAC sponsored Seminar to be held during 25 to 27 June 2016 was discussed and was found completed in terms of logistics and other arrangements.

The meeting ended with a note of thanks from the chair.

Kiran Pradhan
I. Q. A. C.
Co-ordinator
St. Joseph's College
P.O. North Point-734104
Dist. Darjeeling, W.B.