

**Meeting of the IQAC St Joseph's College, Darjeeling,**  
**Monday, December 15, 2014.**

A meeting of the IQAC st Joseph's college, Darjeeling was held in the office of the IQAC of the college on Monday, December 15, 2014.

**Members:**

1. Dr Anjan Chakrabarti
2. Dr. Diwakar Thapa
3. Dr. Panchali Sengupta
4. Dr. Padam Nepal
5. Dr. Radha Sharma
6. Fr. Dr. Donatus Kujur, SJ



Handwritten signatures of the members: Anjan Chakrabarti, Diwakar Thapa, Panchali Sengupta, Padam Nepal, Radha Sharma, and Fr. Dr. Donatus Kujur, SJ.

**In the Chair: Fr. Principal**

**Agenda**

1. Review of the Peer Team Visit
2. AOB

**1. Review of the Peer Team Visit**

The coordinator apprised the committee of the Peer Team visit and thanked the entire college for the successful completion of the peer team visit. The principal applauded the entire college team and anticipated the best grading for the college. The coordinator expressed heartfelt thanks to the college administration for making the entire process smooth and successful.

**2. AOB.**

Principal informed the House about the upcoming RUSA assistance to the colleges and in the context of the college having gone for the NAAC evaluation (cycle 2), enquired on the possibility of applying for the RUSA assistance. The house unanimously accepted the Principal's proposal and Dr. Padam Nepal was entrusted with the responsibility of completing the draft of the DPR for the RUSA assistance.

The meeting ended with the Chair thanking the members.

Anjan Chakrabarti

I. Q. A. C.  
Co-ordinator  
St Joseph's College  
P.O. North Point-731104  
Dist. Darjeeling, W.B.

## Meeting of the IQAC St Joseph's College, Darjeeling, Friday, March 27, 2015.

A meeting of the IQAC St Joseph's college, Darjeeling was held in the office of the IQAC of the college on Friday, March 27, 2015.

### Members:

1. Dr Anjan Chakrabarti
2. Dr. Diwakar Thapa
3. Dr. Panchali Sengupta
5. Dr. Radha Sharma
6. Fr. Dr. Donatus Kujur, SJ
7. Dr K J Joseph
8. Dr. Dorjay Lama
9. Mr. Abhijit Lahiri
10. Dr. Rupesh Tiwari
11. Mr. Sourojit Roy

Anjan Chakrabarti  
Sengupta  
Kujur  
Joseph  
Lama  
Lahiri  
Tiwari  
Roy

### In the Chair: Dr. Dorjay Lama

#### Agenda

1. NAAC Grading
2. Future Programmes
3. AOB

#### 1. NAAC Grading

With the permission of the Chair, the coordinator requested the Principal to brief the team about the details of the NAAC grading received by the College. The Principal briefed the House that the College was graded A in the four point grading scale. The IQAC appreciated the achievement as an improvement from the B++ that the college had scored in the first cycle of the NAAC.

#### 2. Future Programmes

- a The coordinator informed the house that as a part of the overall development of the college in terms of the seven criteria laid down by the NAAC, the college is pursuing the RUSA grants which would enable the college to improve in terms of the college infrastructure to meet the future challenges.
- b The IQAC suggested the college administration to apprise the college staff on the RUSA assistance and the possibilities of applying for CPE under the UGC
- c The IQAC also requested the Principal to start towards creation of a committee to work towards the RUSA grants.
- d The IQAC hoped that the RUSA, if granted to the College, would contribute significantly in terms of the creation of new facilities for teaching and learning.
- e Further, the IQAC also suggested the principal to work out with appropriate authorities and see if it is possible to use some part of the RUSA fund to complete the proposed Science Block of the College.
- f Propose for appropriate seminars and workshops for academic enrichment.

The meeting ended with the Chair thanking the members.

Anjan Chakrabarti  
I. Q. A. C.  
Co-ordinator  
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P.O. North Point-734104  
Dist. Darjeeling, W.B.

**Meeting of the IQAC St Joseph's College, Darjeeling,**  
**Wednesday, 10 June, 2015.**

A meeting of the IQAC St Joseph's college, Darjeeling was held in the office of the IQAC of the college on Wednesday, June 10, 2015.

**Members:**

1. Dr Anjan Chakraborty
2. Dr. Diwakar Thapa
3. Dr. Panchali Sengupta
4. Dr. Kiran Pradhan
5. Dr. Radha Sharma
6. Fr. Dr. Donatus Kujur, SJ
7. Dr K J Joseph
8. Dr. Dorjay Lama
9. Mr. Abhijit Lahiri
10. Dr. Rupesh Tiwari
11. Mr. Sourojit Roy

Anjan Chakraborty  
Dr. Diwakar Thapa  
Dr. Kiran Pradhan  
Dr. Radha Sharma  
Fr. Dr. Donatus Kujur, SJ  
Dr. K J Joseph  
Dr. Dorjay Lama  
Mr. Abhijit Lahiri  
Dr. Rupesh Tiwari  
Mr. Sourojit Roy

**In the Chair: Dr. Dorjay Lama**

**Agenda**

1. Facilities for hands-on Training for Commerce Students
2. Requirement of High Duty Generators for the College for Uninterrupted Power Supply
3. Procurement of Smart Boards and allied facilities for ICT based Teaching-Learning
4. AOB

The coordinator requested the Chair to conduct the meeting and handed over the agenda:

1. **Facilities for hands-on Training for Commerce Students:** After a short deliberation, it was resolved that the IQAC requests the Principal to consider the possibility of opening up a centre for the Department of Commerce with computer and computer software so that they can have job oriented hands-on training on relevant softwares and programs.
2. **Requirement of High Duty Generators for the College for Uninterrupted Power Supply:** The IQAC felt that because of the frequent power cuts it has been really difficult to work in the college. Further, enhancement of teaching-learning through the introduction of the ICT enabled mechanism was felt as necessary. To this end, it was felt that the college must have uninterrupted power supply. Hence it was resolved that the Principal be requested to make necessary budget allocation from the same.
3. **Procurement of Smart Boards and allied facilities for ICT based Teaching-Learning:** enhancement of teaching-learning through the introduction of the ICT enabled mechanism was felt as necessary. To this end, it was resolved that the college provides at least one smart board per department. Further, it was also resolved that all the departments work towards developing PPT based course modules, video lectures, and collect e-books to enrich teaching and learning.
4. **AOB:** No issue came up as a part of the AOB

The meeting ended with a note of thanks from the chair.

Anjan Chakraborty  
I. Q. A. C.  
Co-ordinator  
St Joseph's College  
P.O. North Point-734104  
Dist. Darjeeling, W.B.



**IQAC MEETING**  
**Saturday, December 12, 2015**

A meeting of the IQAC St Joseph's college, Darjeeling was held in the office of the IQAC of the college on Saturday, December 12, 2015.

**Members:**

1. Dr Anjan Chakraborty
  2. Dr Kiran Pradhan
  3. Dr. Diwakar Thapa
  4. Dr. Panchali Sengupta
  5. Dr. Radha Sharma
  6. Fr. Dr. Donatus Kujur, S.J.
  7. Dr K J Joseph
  8. Dr. Dorjay Lama
  9. Mr. Abhijit Lahiri
  10. Dr. Rupesh Tiwari
  11. Mr. Sourojit Roy
  12. Mr. Binay Xavier Kandulna
- Anjan Chakraborty*  
*Kiran Pradhan*  
*Diwakar Thapa*  
*Panchali Sengupta*  
*Radha Sharma*  
*Fr. Dr. Donatus Kujur, S.J.*  
*Dr K J Joseph*  
*Dorjay Lama*  
*Abhijit Lahiri*  
*Rupesh Tiwari*  
*Sourojit Roy*  
*Binay Xavier Kandulna*

**In the Chair: Principal**

**Agenda**

1. Review of the minutes of the last meeting
2. Introduction / Formalisation of Special Lecture Series in Departments
3. Review of the teaching learning through 2015 June to December
4. AOB

The coordinator requested the Chair to conduct the meeting and handed over the agenda

1. **Review of the minutes of the last meeting.** The coordinator of the IQAC read out the minutes of the meeting held on 10<sup>th</sup> June. Principal informed the house that the proposals of the IQAC for enhancement of teaching-learning in commerce department, procurement of generators and smart boards were all taken up by the college as a top priority and they would be procured soon. Principal informed the House that a commerce lab with a tally facility and books is being established, language lab is being refurbished, generators are ordered and assured that each department would get a smart board with accessories under the RUSA assistance first phase. The IQAC appreciated the steps taken by the college administration.
2. **Introduction / Formalisation of Special Lecture Series in Departments.** The IQAC felt that the quality of teaching learning could be enhanced with special lectures from eminent personalities. It recognized the efforts made to this effect by different departments. However, it resolved that such special lectures should be introduced in departments where it is not being done, and further resolved that in departments where it is done informally, it resolved to recommend for the formalization of the system so that the continuity and quality could be maintained.
3. **Review of the teaching learning through 2015 June to December.** The coordinator informed the members of the IQAC that it has received no information on any difficulty whatsoever in the teaching learning and evaluation process in the college during the course of the academic session.
4. **AOB:** Proposal for conducting a NAAC Sponsored National Seminar on Higher education was discussed and approved. A three days talk on Human Values was also approved by the IQAC to be held during May 2016.

The meeting ended with a note of thanks from the chair.

*Anjan Chakraborty*  
**I. Q. A. C.**  
Co-ordinator  
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