

How to Use Online Admission Portal

Open Online Admission Portal From College Website



The image shows a screenshot of the St. Joseph's College Online Admission Portal. The portal header includes the college logo and name: "ST. JOSEPH'S Darjeeling :: West Bengal :: India". Below the header is a navigation menu with the following options: "College Homepage", "General Instruction", "New Applicant Registration", "Submit Online Application", "Pay Application Fees", "Download Application Form", "Application Status", "Password Recovery", and "Edit Submitted Application". To the right of the menu, a blue banner reads "Steps to Apply Online for Admission". Below this banner, seven numbered steps are listed in white boxes with blue borders, each pointing to a corresponding menu item:

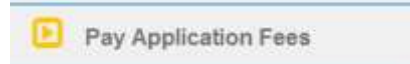
- 1 Register your Mobile to get User-id & password
- 2 Upload photo and submit application data
- 3 Pay Application Fee Through Online Payment Get-way
- 4 Download filled in Application Form
- 5 To know Over all Status of Application
- 6 Recover User- id & password through SMS
- 7 Make Correction of Submitted Application

Step ① to ④ are mandatory to complete Online application process
Follow the onscreen direction to complete every step

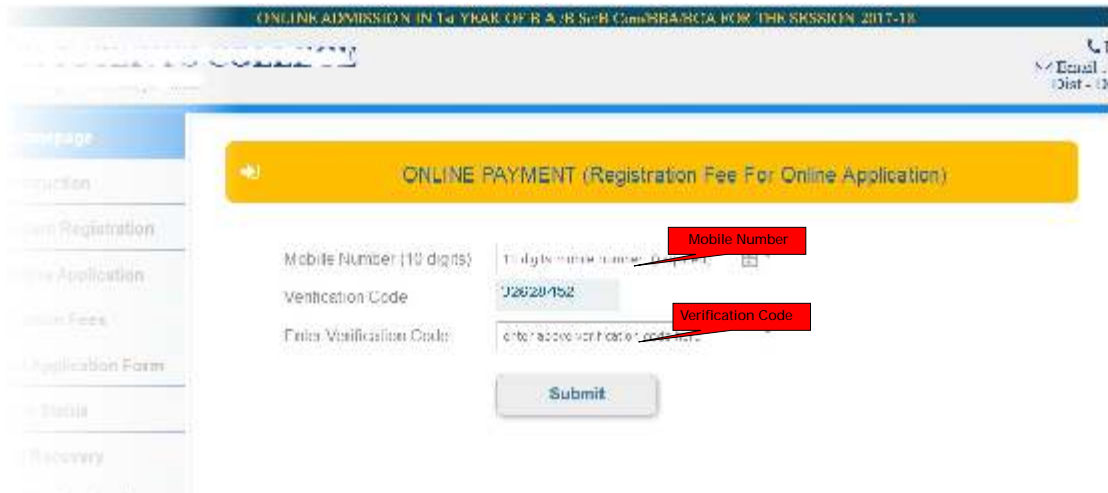
Take a print of submitted Application and Application fee payment confirmation slip for verification at college along with other documents required for verification by the college

How to Pay Online for Online Admission

1) Click on the button Pay Application Fee in online admission portal of the college



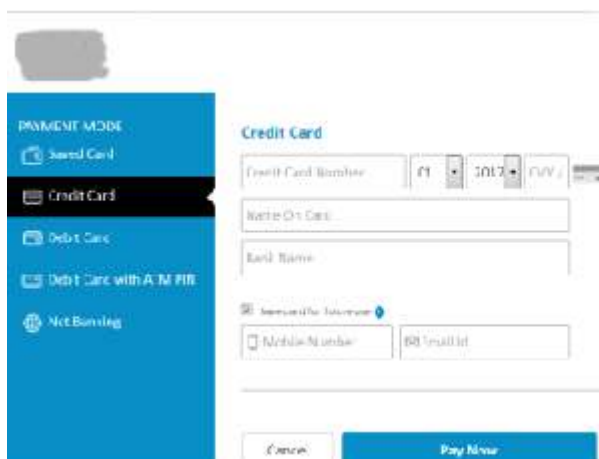
2) Enter your registered mobile number and verification code and click on Submit button



3) Click on Proceed to pay online button



5) Select Your Option of Payment (Credit Card/ Debit Card / Net Banking) and Pay Accordingly



Remember

Allow the browser to return the information after completion of payment at the bank end

Allow cookies and cache in your browser

Check your browser setting, antivirus setting if you are getting Not Acceptable error

If you are facing the problem often to pay online try in another computer or mobile browser

5) After Successful Payment take a print payment confirmation Slip